



Application For Employment
ISG International is An Equal Opportunity Employer

ISG International thanks you for your interest in applying for a position with us. We consider all applicants without regard to race, color, religion, sex, national origin, ancestry, age, mental or physical handicap, marital status, pregnancy, childbirth or related medical conditions, or membership in any other protected class under federal, state or local law.

PERSONAL

Last Name	First	Middle	Date
Street Address			Home Phone
City, State, Zip			Business Phone
Have you ever been employed by ISG International? Yes <input type="checkbox"/> No <input type="checkbox"/>			Expected Compensation
If yes, when _____ Position _____			
Reason for leaving _____			
Position Desired			When will you be available to begin work?
If hired, can you provide documentation of your identity and eligibility for employment in the United States? Yes <input type="checkbox"/> No <input type="checkbox"/>			Will you work overtime if required?

NOTE: If hired, you will be required to complete an I-9 form.

EDUCATION

School	Name and Location of School	Years Completed	Did You Graduate?	Degree or Diploma Received/ Course of Study
High			Yes <input type="checkbox"/> No <input type="checkbox"/>	
College			Yes <input type="checkbox"/> No <input type="checkbox"/>	
Trade/ Graduate			Yes <input type="checkbox"/> No <input type="checkbox"/>	
Other			Yes <input type="checkbox"/> No <input type="checkbox"/>	

List special licenses and certifications that would assist you perform the duties of the job for which you have applied:

Membership in professional or civic organizations:

(You may exclude those that disclose your race, color, religion, sex, national origin, ancestry, age, mental or physical handicap, citizenship status, marital status, or membership in any other protected class.)

EMPLOYMENT HISTORY Please give an accurate and complete listing of all full-time and part-time employment. Start with present or most recent employment.	
Company Name	Telephone
Address	Employed (Month & Year) From To
Name of Manager	Compensation Start Last
Job Title and Description of Your Work	Reason for Leaving
Company Name	Telephone
Address	Employed (Month & Year) From To
Name of Manager	Compensation Start Last
Job Title and Description of Your Work	Reason for Leaving
Company Name	Telephone
Address	Employed (Month & Year) From To
Name of Manager	Compensation Start Last
Job Title and Description of Your Work	Reason for Leaving
Company Name	Telephone
Address	Employed (Month & Year) From To
Name of Manager	Compensation Start Last
Job Title and Description of Your Work	Reason for Leaving
List any other job related experiences, special training, skills, apprenticeships, internships, etc.	

MISCELLANEOUS
<p>During the last ten years (or since you were 18 years of age, whichever period is shorter), have you been convicted of a misdemeanor (other than a minor traffic violation) or a felony or convicted in a military court-martial? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, state the crime and the date of conviction.</p> <p>You may omit convictions that have been expunged. A conviction will not necessarily disqualify any applicant.</p>

APPLICANTS STATEMENT AND AUTHORIZATION

(Read carefully prior to signing)

I certify that all of the information provided in this application and during the interview process is true and complete. I authorize the investigation of all statements contained in this application and/or made during the interview process. I understand that any misrepresentation or omission of facts called for in this application or during the interview process is cause for immediate dismissal.

I authorize ISG International or its designee to contact my former employers for references regarding my work performance and other information concerning my previous employment, including the dates of my employment, job titles, responsibilities and my compensation. I hereby authorize my previous employers to respond to your requests and to provide you with the requested information, and I release all persons connected with any such request for information from all claims and liability, which may arise from the release or use of such information.

I understand and agree that if I am employed, my employment will be for no definite period of time and may, regardless of the date of payment of my wages and salary, be terminated at any time, for any reason, with or without cause with or without notice, at the option of either ISG International or myself.

I understand that as a condition of employment I may be required to submit to a medical examination, including a drug and alcohol screening, and background investigation and I agree to submit to such examinations/tests.

Signature _____

Date _____

APPLICANT ACKNOWLEDGMENT FORM

(To be completed during interview process)

I hereby acknowledge that the duties, tasks, and functions of the position for which I am applying have been fully described to me. I certify that I am able to perform the duties, tasks, and functions of the position for which I am applying with or without a reasonable accommodation.

Signature _____

Date _____

Interview Comments
For internal use only